



**Welcome to the
Fredericksburg Chamber of Commerce
Job Bank!**

The Fredericksburg Chamber of Commerce provides this job board as an added value where all Chamber members can post their job openings at no cost. This job board promotes jobs located in the Fredericksburg and surrounding area, as the Chamber is committed to retaining the talented workers in our region. This listing does not imply the Fredericksburg Chamber of Commerce's endorsement of a specific company or position posted here. Listings older than 90 days will be removed unless a member resubmits their listing.

6.1.2018

Gillespie County Fair & Festivals Association

Summer Pari-Mutuel Horse Race Tellers needed. Days needed are July 7 & 8, July 21 & 22, August 11 & 12 and August 25 & 26. For more information, please call 830-997-2359.

5.24.2018

Bookkeeping Position - The Club at Boot Ranch LLC

Full time Bookkeeping position available. Seeking an individual with Quick Books and/or accounting experience. Must be attentive to details, multi-tasking ability and have good communication skills. Position is eligible for insurance benefits, paid vacation and holidays. Contact Lynn Sample at 830-990-7631 or send a resume with references to Boot Ranch, Attn: Lynn Sample, 1447 Boot Ranch Circle, Fredericksburg, TX 78624.

5.17.2018

Relationship Banker – Chase Bank, Downtown Fredericksburg

Do you have a passion for helping customers, building relationships and delivering extraordinary customer service? We are looking for energetic, enthusiastic people to be the face of Chase to our retail branch customers. From a personal standpoint, you will also have the opportunity to take ownership of your career development through a variety of cross-training opportunities.

As a Relationship Banker in our Branch Banking team, you'll take a lead role in delivering an outstanding experience to Chase customers. You'll acquire, manage and retain meaningful relationships with our customers, using your financial knowledge to offer thoughtful solutions to help address their financial needs. You'll contribute to the success of the branch by:

- Managing assigned customers and proactively meeting with them - in person and over the phone - to build lasting relationships, discover financial needs and tailor product and service recommendations
- Making lives of customers easier by sharing and setting up self-service options to access their accounts 24 hours a day/7 days a week

- Partnering with Specialists (Financial Advisors, Mortgage Bankers and Business Relationship Managers), to connect customers to experts who can help them with specialized financial needs
- Adhering to policies, procedures and regulatory banking requirements

This position is subject to the Dodd Frank/Truth in Lending Act qualification requirements for Loan Originators. As such, an employment offer for this position is contingent on JPMC's review of your criminal conviction history, credit report, information available through NMLS, and any other information relevant to a determination by JPMC that you demonstrate financial responsibility, good character, and general fitness for the position. Note that any felony conviction within the last seven years will disqualify you from consideration for this position. Your continued employment in this position would be contingent upon compliance with Truth in Lending Act/Dodd Frank Loan Originator requirements.

In addition, this position requires National Mortgage Licensing System and Registry (NMLS) registration under the SAFE Act of 2008. As such, upon active employment with JPMorgan Chase, you will be required to either register on NMLS, or to update your existing registration as necessary to grant access to and reflect your employment with JPMorgan Chase. Your continued employment in this position with JPMorgan Chase is contingent upon compliance with the SAFE Act, including successful registration immediately after your start date, and timely completion of annual renewal and required updates thereafter.

Any information obtained during the registration, update, and renewal processes or through NMLS notifications may impact your employment with the firm. Any of the completed information you provide during the Chase on-line application process may be transferred, on your behalf, to NMLS by JPMorgan Chase. Please carefully review the information you provide to Chase for accuracy and consistency and with any current NMLS record, if applicable, before submitting. Further information about NMLS and registration requirements of registration can be found at: <http://mortgage.nationwidelicencingsystem.org/SAFE/Pages/default.aspx>.

Qualifications

Desired Skills:

- Delivers exceptional customer experience by acting with a customer first attitude
- Demonstrated ability to make personal connections, engage and educate customers, ask open-ended questions and listen to establish trust and build lasting relationships
- Exudes confidence with clients when sharing product knowledge and solutions
- Excellent communication skills - in person and over the phone - with proven ability to tailor features and benefits of products/services to customers with differing needs
- Strong desire and ability to influence, educate and connect customers to technology
- Possesses drive, initiative and knowledge to provide financial options for customers using a consultative approach
- Ability to learn products, services and procedures quickly and accurately; delivers solutions that make our One Chase products work together
- Operates within established risk parameters/tolerances, and meets internal/external risk and compliance obligations, including completion of required training
- Professional, thorough and organized with strong follow-up skills
- Excellent interpersonal communication skills
- Engage and partner with team members and other LOBs to offer most appropriate products
- At least one year experience in:
 - Retail banking sales, or
 - Financial services sales, or
 - Consultative relationship sales role in a related industry, with proven success in establishing new clients, deepening customer relationships and delivering results

- College degree or military equivalent strongly preferred; High school degree, GED or foreign equivalent required
- FINRA Series 6/7, state registration (including 63 or 66 if required), and Life licenses are required
 - Current Personal Bankers must be fully licensed in order to apply for a Relationship Banker position
 - All other applicants must obtain their licenses within 120 days of moving into the new role
- Ability to work branch hours, including weekends and some evenings
- Compliance with Dodd Frank/Truth in Lending Act*

To inquire about position, visit John N. Turi at Chase Bank located at 150 E. Main St. in Fredericksburg.

5.17.2018

Part-time Teller – Chase Bank, Downtown Fredericksburg

Do you have a passion for helping customers, building relationships and delivering extraordinary customer service? We are looking for energetic, enthusiastic people to be the face of Chase to our retail branch customers. From a personal standpoint, you will also have the opportunity to take ownership of your career development through a variety of cross-training opportunities. Tellers who are successful in making referrals may be eligible for monthly incentives.

Job Description:

As a teller at Chase, you will play a vital role in ensuring our Customer Promise comes to life for our clients. You will also play a key role helping customers understand our latest technology banking products and proactively helping them access that technology via multiple self-service ways. This will allow our customers to bank and invest when, where and how they want.

Responsibilities:

You'll contribute significantly to the success of the branch and helping customers by:

- Engaging the client by welcoming them with a warm friendly smile, pleasant demeanor, using the client name, whenever possible, and thanking them for doing business with Chase
- Having a passion for helping customers and making clients feel appreciated
- Exhibits strong customer service skills, presenting products and services while proactively educating clients on utilizing available access channels

Qualifications

Desired Skills:

- Delivers exceptional customer experience by acting with a customer first attitude
- Ability to make personal connections, engage customers and always be courteous and professional in a team environment and proactively collaborates with others to help customers
- Strong desire and ability to influence, educate and connect customers to technology
- Help build relationships with customers by connecting them with team members who can help them address their financial needs
- Excellent interpersonal communication skills
- Ensure financial transactions are completed accurately and efficiently, while complying with all policies, procedures and regulatory and banking requirements
- Minimum 6 months of customer service experience
- High school diploma or GED equivalent required
- Ability to pay close attention to detail and time management

To inquire about position, visit John N. Turi at Chase Bank located at 150 E. Main St. in Fredericksburg.

5.10.18

Wainwright Electric LLC is now hiring to a fill Project Management position.

We are a small but growing company looking for someone eager to keep up with the high demands

of construction projects, with an eye for detail, self-motivating and organized. If you are interested in joining a team that works hard together, encourages new ideas and individual growth, offering great customer service and support to other team members send us your resume.

The Project Manager is responsible for managing all job schedules, budgets, quality, safety and relationships in partnership with the Management of Company and Builder/Owner of projects. This position plans and coordinates all aspects of the construction process to effectively manage the risk at hand. This includes managing client expectations, dispute resolution, material procurement and schedule production.

Reporting:

- Generate the primary schedule and weekly updates. Prepare all project start up and close-out documents for projects. Secure all building permits & inspections.
- Ensures all contract files are set up properly, contract reporting is timely and accurate and no contract activity goes unbilled.
- Prepare, distribute and/or follow up on written punch lists for all stages of the projects.
- Implement and ensure that the project closeout process is done on each job, which includes final billing, change orders, warranty docs, job costing and customer survey.

Procedural Duties:

- Monitor the performance of the field operations and Manage safety and quality effort for the project. Identify, help to and coordinate appropriate staff to correct all safety violations and installations of poor quality in a timely manner.
- Review project proposals or plans to determine time frame, financial objectives, and procedures for accomplishing work, staffing requirements, and allotment of available resources during various phases of the project.
- Identify changes in scope or differing conditions and secure appropriate change orders for project cost and time.
- Coordinate delivery of material and supplies to warehouse and job sites.
- Plan & Organize jobsite logistics. Monitor construction progress and compliance with plans and specs.
- Possess knowledge of project plans, revisions, specs, approved submittals.
- Keep Management, Project Team, Builder/Owner informed of any potential schedule delays and cost overruns by way of email and progress meetings over the life of the project.
- Create Harmony and team building with customers, architects, engineers, subs, suppliers, building officials, regulatory agencies and management teams and employees of company.

Meetings:

- Attend company project planning meetings and project status meetings to keep management up to date on all aspects of the project.
- Attend field meetings, maintain continuous client contact to gauge performance perceptions and communicate relevant information to Project Team.
- Participate and/or Lead regular owner-architect-contractor meetings in order to monitor and assess the status of construction projects, facilitate proper planning, to gauge the performance perceptions and communicate relevant information to the Project Team.

Client/Vendor Relationships:

- Cultivates and maintains a strong relationship with current clients with the goal of repeatable profitable business.
- Develop industry relationships and expand professional networks that have potential to generate future sales opportunities. Cultivates and maintains a strong relationship with current and potential clients.

Through direct supervision and by exercising independent judgment effectively and efficiently manage the construction process resulting in quality projects that are delivered on time and within budget.

Establish and maintain effective customer relations. Provide customer care which results in a high level of customer satisfaction. Safely manage the work site and ensure compliance with all safety and environmental Federal State and Local laws and regulations.

Competitive pay, paid holidays, paid vacation. Please send resume to lori@wainwrightelectric.net

5.9.18

Texas Rebel Radio Network/ KNAF Radio is Hiring Full and Part-time DJ's

Experience is a plus as well as knowledge of Texas music, but neither are necessary. The ideal person would be dependable (radio ALWAYS goes on), punctual (Radio LIVES by the clock), have attention to detail, have the ability to self-manage time, have the ability to communicate effectively, possess a positive attitude and team player mentality, and be able to critically think and problem solve. Located in Fredericksburg. Apply in person at 210 Woodcrest or send resumes to texasrebelradio@gmail.com

5.7.18

Earthbound Trading Company is looking for dynamic high-energy people to join our team at #377 Fredericksburg!

Celebrating our fellow nomadic spirits who embrace individually and crave exploration. Our unique collection of merchandise - from apparel and accessories to home décor - ignites adventure and celebrates diversity.

Available Positions: Assistant Managers, Key Holders and Sales Associates. Full and part-time.

Requirements:

- Retail sales experience
- Flexible schedule
- Dependable transportation
- Leadership and self-motivation skills
- Management experience required for management positions.

To learn more about us and apply, visit earthboundtrading.com/career. Be sure to choose store location #377 in the "can't find what you are looking for?" section, then select the search magnifier icon. You may also apply inside the Earthbound Trading Co. store located at 112 E. Main.

5.1.18

National Park Service - Historic Preservation Training Center – Traditional Trades Apprenticeship Program - Lyndon B. Johnson National History Park

Tracking Code 1146-984

Job Description:

- Length: Full-time/Regular, 20-week position
- Location: Lyndon B. Johnson National Historic Park, Stonewall, TX (Housing not provided). Living Allowance: \$492 a week; \$9,840 total living allowance for 20 week position.
- AmeriCorps Award: Stewards are eligible for an AmeriCorps education award upon successful completion of the program valued at \$2,215.24.
- Student Loans: Student loan forbearance during the term of service (where qualified)
- Start Date: 6/4/2018; Application Due Date 5/13/2018

Program Basics:

- The National Park Service, Historic Preservation Training Center (HPTC), and Stewards Individual Placement Program are seeking ten apprentices (Stewards) to participate in the Traditional Trades Apprenticeship Program (TTAP). Stewards will receive hands-on skills training in preservation techniques and philosophy and will hone their skills on projects throughout the country. The preservation, construction, and maintenance skills that Stewards develop throughout this apprenticeship will provide excellent exposure to the National Park Service, the preservation career field, and historic resource stewardship. Projects that Stewards work on

directly impact the health of historic places throughout the country, making them accessible for future generations.

- All apprentices will participate in a three-week training at HPTC headquarters in Frederick, MD. There, TTAP Stewards will learn the principles of historic preservation from master craftspeople in woodworking, carpentry, and masonry. Following this training, the intern will return to Lyndon B. Johnson National Historic Park to hone their preservation skills. The apprentice will work on projects including, but not limited to repairs to wood siding, window sash, fences, stone walls, walkways, and possibly log structures.
- Housing is not provided during the apprenticeship (except during the training period for individuals working at sites other than HPTC Headquarters). Individuals already living near these sites are highly encouraged to apply.
- Moderate to heavy physical effort is required for these internships, including occasionally lifting or handling objects over 75lbs. Stewards must stand or kneel for long periods while working and will be required to climb ladders, work from scaffolding or platforms, work on uneven or angled surfaces such as a roof, and be able to work in confined spaces such as those found beneath buildings. The Stewards will be required to stoop, bend, kneel, climb and walk in all manners of environmental conditions such as rain, mud, heat and snow.
- Stewards may be required to travel and work on an NPS projects over weekends and holidays. While interns are traveling (50 miles away from Frederick, MD), they will be reimbursed promptly for lodging and per-diem expenses incurred.

Selection Criteria:

- Must be a US Citizen, National or legal resident.
- Attention to detail, organized, and experience working in a team environment.
- Self-starter.
- Ability to think critically and creatively.
- Ability to communicate effectively.
- Positive attitude and sense of humor.
- Comfort working outside.
- Interest and/or experience with building trades (Carpentry, Masonry, etc.) and/or Historic Preservation.

Apply on-line at: <https://stewardslegacy.org/open-positions>

****PLEASE UPLOAD A CURRENT RESUME AND COVER LETTER DETAILING YOUR INTEREST IN THIS POSITION****

For more information, visit [NPS Traditional Trades Apprenticeship Program](#) or contact Ellie Stevenson, Stewards Program Coordinator at estevenson@conservationlegacy.org.

4.26.18

Car Wash Associate - Kustom Klean Car

Are you looking for a job where the harder you work the more money you make? Do you like working outdoors and with your hands?

Responsibilities:

- Greet all car wash customers, guide customer's vehicles onto the conveyor and power wash/brush vehicles for a wash.
- As directed by the manager or assistant manager, help maintain a clean and functional/safe work site. Importantly, always project a friendly attitude towards each customer.
- Have an eye for things being out of place and have the initiative and drive to fix things without being asked.
- Attention to detail - job requires being careful about detail and thorough in completing work tasks.

- Dependability - job requires being reliable, responsible, and dependable, and fulfilling obligations.
- Independence - job requires developing one's own ways of doing things, guiding oneself with little or no supervision, and depending on oneself to get things done.
- Integrity - job requires being honest and ethical.
- Cooperation - job requires being pleasant with others on the job and displaying a good-natured, cooperative attitude.
- Self-control - job requires maintaining composure, keeping emotions in check, controlling anger, and avoiding aggressive behavior, even in very difficult situations.
- Concern for others - job requires being sensitive to others' needs and feelings and being understanding and helpful on the job.
- Initiative - job requires a willingness to take on responsibilities and challenges.
- Adaptability/flexibility - job requires being open to change (positive or negative) and to considerable variety in the workplace.
- Innovation - job requires creativity and alternative thinking to develop new ideas for and answers to work-related problems.
- Stress tolerance - job requires accepting criticism and dealing calmly and effectively with high stress situations.
- Persistence - job requires persistence in the face of obstacles.
- Achievement/effort - job requires establishing and maintaining personally challenging achievement goals and exerting effort toward mastering tasks.
- Analytical thinking - job requires analyzing information and using logic to address work-related issues and problems.
- Leadership - job requires a willingness to lead, take charge, and offer opinions and direction.
- Social orientation - job requires preferring to work with others rather than alone and being personally connected with others on the job.

Full-time, salary \$13.00-\$15.00/hr. To apply, visit Kustom Klean Car Wash at 516 Friendship Lane to complete an application. Résumés can be submitted by email but application must be completed at the car wash. Email aayala@wetnjet.com if you plan on stopping by.

4.23.18

Seasonal Job for Summer/Fall

Burg's Corner, located at 15194 US Hwy. 290 East in Stonewall, TX is seeking seasonal help for the summer and fall.

- Inside retail sales – fresh fruits and vegetables
- Must be able to lift 25 pounds
- Part-time and full-time availability
- Must be able to work some weekends and Stonewall Peach Jamboree weekend.

For more information or to apply, email peaches@burgscorner.com or call Kristen @ 830-998-4499.

4.18.18

Lead Cook and Kitchen Manager | Joshua Creek Ranch

Become the Lead Cook and Kitchen Manager at one of the top hunting lodges and destination resorts in the world. Joshua Creek Ranch is located in the heart of the Texas Hill Country and has been serving a high-end clientele for nearly 30 years. Open year-round, this sportsman's paradise focuses primarily on wingshooting and deer hunting in the fall/winter months and sporting clays, water recreation, fly-fishing and conferences & special events in the spring/summer months. Joshua Creek Ranch has been a finalist for Orvis Endorsed Wingshooting Lodge of the Year in 2016, 2017 and 2018.

Looking for a Lead Cook and Kitchen Manager with at least 5 years' experience in a high-volume hotel, resort, lodge, restaurant or country club. Must have the ability to prepare and cook for daily lodge guests, plus occasional banquets and large events. Must also have working knowledge of and experience

managing all kitchen operations, including but not limited to purchasing, inventory, shopping, scheduling, quality control, cost control, training and hiring.

Joshua Creek Ranch offers 3 chef-prepared, lodge-style meals daily, plus special event menus on occasion. The menu consists of everything from basic American fare to wild game recipes and gourmet regional cuisine. The food at Joshua Creek Ranch is always a “crowd pleaser” and has become an integral part of the overall guest experience for nearly three decades. As the Ranch continues to add venues and amenities, there are new food service growth opportunities including restaurant-style dining, pool & cantina grill to name a few.

The Lead Cook and Kitchen Manager at Joshua Creek Ranch must be a true professional and even-tempered team-player. We’re looking for a strong, passionate and dedicated leader who is reliable, creative in the kitchen, a good communicator and able to work well with front-of-house and event teams to consistently coordinate and deliver a 5-star guest experience.

Meal headcounts can range from as few as 2 lodge guests to over 400 guests and kitchen team must be flexible and willing to accommodate last minute changes. Evenings and weekends are an important part of this position.

College degree, Accreditation for Culinary Arts and/or a minimum of 5 years' relevant experience preferred. Bar, wine pairing and front-of-house experience is considered a plus. Must live, or willing to move less than a 30 minute commute from Ranch. On-property housing accommodations will be considered for the right fit.

Send resume to: kevin@joshuacreek.com

4.2.18

Broadway Bank - Relationship Banker, Fredericksburg Financial Center

Work Days: M-F, rotating Sat | Work Hours: 8 am-6 pm, 9 am-12 pm

Purpose of the Position: Deliver the best banking experience—resulting in lasting relationships. Provide full scope of products and services to deliver all capabilities of Broadway Bank to our customers.

Key Accountabilities:

- Deliver outstanding service to our customers in order to meet established goals:
- Use a consultative sales approach in order to deliver the full scope of Broadway's capabilities and fulfilling customers' stated and unstated needs.
- Discover and escalate referral opportunities to the appropriate Specialist partner and ensuring timely follow up.
- Ensure customers are introduced to appropriate team members to ensure seamless relationship management and to leverage specialists' knowledge and experience for additional opportunities.
- Maintain good working knowledge of the bank's full scope of products and services to ensure ability to make appropriate recommendations and referrals.

Expand new and existing client relationships:

- Actively participate in campaigns and promotions, ensuring that activities are completed in a timely manner and that follow up activities are scheduled accordingly.
- Effective use of EnAct to capture client information, record client activities, schedule follow up activities, identify next likely sales opportunities and other related activities to facilitate robust customer relationship management.
- Complete new customer/new account on boarding activities as prescribed.
- Meet or exceed operational standards:

- Perform account openings, customer maintenance, processing loan applications and closing loans in keeping with established procedures in order to ensure timely service delivery.
- Process a variety of customer transactions, which may include cash handling by hand, via cash recyclers, ATMs and/or Automated Banking Machines.
- Ensure customer transactions are processed in keeping with all compliance, regulatory and procedural requirements.
- Adhere to established safety and security protocols.
- Adhere to established cash handling and check cashing procedures.
- Performs other duties as assigned by Financial Center Manager.

Competencies and Skills:

- Effective Communication
- Cultural Intelligence
- Team Engagement
- Self-Development

Work Experience Requirements:

- 1+ years in financial services industry
- 4 year degree or a combination of post-secondary education with commensurate sales & service experience may be considered in lieu of specialized experience.
- Demonstrated Sales & Service experience that includes proven success in establishing and meeting sales goals
- Experience in the use of personal computers, Microsoft Word, Excel and Outlook is required.

Education Requirements:

- High School diploma with some college desirable

Other Qualifications:

- Meet and maintain financial responsibility, character and general fitness standards along with all other established requirements for an individual Loan Originator in accordance with Regulation Z. Completion and successful passing of pre-employment testing.

Other Requirements

- Work involves sitting, extended periods of standing, occasional walking and lifting up to 50 pounds.
- Requires close visual acuity.
- Occasional travel within a geographic area may be required.

Apply here: <https://broadwaybank.csod.com/ats/careersite/JobDetails.aspx?id=89>